

# REGISTRATION PROCESS CHART

Make an appointment to attend a Registration/Orientation session by booking online at [www.scasonline.com](http://www.scasonline.com) or by coming in person to the Main Office



- Attend a Registration/Orientation Session for which you received an appointment. Fill out Registration Form, pay Assessment Fee (\$20.00),
- Write Assessment Tests in Math and English and obtain an appointment to return for an Individual Intake Interview with a Counsellor.



Attend your scheduled Individual Intake Appointment. Complete registration by picking subjects, developing an Educational Plan and paying fees (\$45.00).



Attend Timetable Pick-Up Day. Pay Book Deposit (\$100.00). Pick up timetable and obtain SCAS I.D. Card by having picture taken.



Attend Day 1 of the term and follow the courses scheduled on your timetable.